
Chairman's Report - PTA AGM

Hutton All Saints' PTA, 9th October 2019

Welcome

Welcome everyone and thank you for coming to this evening's AGM.

The objective of the PTA is to enrich our children's school experience. We do this by fundraising - organising fun events and activities in and after school for the children and their families, as well as creating a social network of members. All teachers, parents and carers of children at the school are automatically members of the PTA, and it is fantastic to see many of you here tonight to support your children's journey through Hutton All Saints' School.

The PTA is run by a committee elected each year at the AGM. The AGM meeting is the only formal meeting of the year for the PTA, and deals with committee elections, financial reviews and plans for the future.

Thank You

I would like to start off with a huge personal thank you to the 2018-19 team, whose consistent hard work and dedication has resulted in our most profitable year to date.

Liz Gray as Vice Chair and Caroline Symonds as Treasurer have helped me hugely on every event we have run, and I would also like to mention Tracey Webb for running the discos and Mother's and Father's Day shops, Chloe Barrell for running the pamper night, and Katrina Carter for running the Quiz night, lottery and selling Adventure Island tickets over the holidays. Thank you also to our other committee members, who have regularly helped out at events throughout the year: Annie Bayley, Vicki Morris, Tracey Jenkins, Natasha Edney, Melissa Goodwin, Lisa Whymark, Rebecca Howlett, Neil Dyson, Charlie Evans, Lynsey Izatt, Kuh Dowell and Natasha Kirk.

A heartfelt thank you also to the army of volunteers who have wrapped grotto gifts, made sweet cones, sold raffle tickets, chaperoned discos, hand glittered glasses, manned stalls at our summer and Christmas fairs, baked cakes, decanted popcorn, given ideas, given time, hosted pta production lines, gone shopping for

event supplies, wrapped gifts at the shopping afternoon, and all the many other ways in which our brilliant volunteers support us and help us raise money for the school.

Thank you to all the school staff who support us by helping at events throughout the year, and in particular to Amy Baptiste, Emily Penkett and Jeanette Manookian for giving lots of their time and expertise to help plan large events, and to Peter Hall who is an invaluable support on the day for our big events.

And finally, it goes without saying, a big thank you to all of the parents, grandparents, carers, neighbours, friends, teachers and TA's who support, sponsor, donate and contribute to our events throughout the year.

We hope you've all enjoyed the varied fundraising events that we have put on throughout the last year - we really couldn't do it without the continued support of our brilliant school community.

Events 2018-2019

We've had a very busy year with lots of exciting and varied events:

- **Ongoing** - Easyfundraising scheme, School Lottery, Adventure Island tickets, Happy School Bags
- **November** - Personalised Christmas Cards, mugs and bags
- **December** - Christmas Fair, Christmas Shopping Afternoon, School Disco, Christmas Social
- **March** - Quiz & Curry Night, World Book Day Quiz, School Disco, Year 6 Performance Bar, Mother's Day Pop Up Gift Shop
- **April** - Film Night
- **May** - Pamper & Prosecco night
- **June** - Father's Day Pop Up Gift Shop, Summer Fair, Big Battery Hunt
- **July** - District Sports Day refreshments, Sports Day refreshments, Family disco

Our top fundraising events this year were the Christmas fair, the Summer Fair, and the Pamper & Prosecco Night. Thank you to everyone involved in those events, which took *months* of hard work, planning and preparation, but resulted in a huge amount (almost **£8,000** combined!) raised for the school.

We have lots of ideas for fun events for the coming year, but we're always open to new ideas and suggestions!

Committee

Jennie Upton and Lynsey Izatt have decided to step down from their role as Co-Secretary. We have chosen to split the role into separate positions going forward, to clarify the requirements and make the roles more manageable: Communications Secretary and General Secretary.

The Communications Secretary will ensure effective communication links between the PTA, school and parents and be a key point of contact for the PTA. Tasks will include preparing newsletters and other communications to parents; monitoring our pta email account; helping to write the annual report; and

preparing posters for events. The Communications Secretary will be computer literate, organised, friendly and have good communication skills.

The General Secretary will also be a key team member, but will focus on all the required administration for the PTA. Tasks will include taking minutes, arranging PTA meetings, checking licences/insurances are up to date, applying for TENS licences for events, writing risk assessments for events, liaising with the Treasurer to prepare raffle tickets, and banking when required. This role will be a named trustee for the charity. The General Secretary will be organised, thorough, and have good attention to detail.

The other roles, which remain unchanged (if reelected) for 2019-2020, are:

- **Chair** – Heidi Neale
- **Vice Chair** – Elizabeth Gray
- **Treasurer** – Caroline Symonds
- **School Disco Coordinator** – Tracey Webb
- **Lotteries and Adventure Island Coordinator** - Kartina Carter
- **Christmas Shopping Afternoon Coordinator** - Heidi Neale & Melissa Goodwin
- **Christmas Card Coordinator** - Annie Bayley & Heidi Neale
- **Mother's & Father's Day Gift Shop Coordinator** - Tracey Webb & Elizabeth Gray

We have had a couple of class reps stand down this year, but we have kindly had volunteers to replace most of them for 2019-2020.

Class Reps:

- **Apple** – Kartina Carter
- **Pear** – Natasha Edney
- **Cherry** – Karalyn Stevens
- **Lime** – Vacant
- **Beech** – Annie Bayley - stepping down
- **Pine** – Tracey Jenkins
- **Willow** – Melissa Goodwin - leaving, Kate Gotmann and Rebecca Howlett to take over
- **Sycamore** – Vicki Noonan
- **Teacher Representative** – TBC while Amy is on maternity leave
- **Governor Rep** – Dan Gowland

We also appoint a team lead for large events, who manage a sub-team specifically for that event. Liz Gray is leading the Christmas fair this year. Melissa Goodwin is taking on the Christmas Shopping Afternoon and Annie Bayley is taking on the Christmas Cards.

Summary

In closing, I would like to say that it has been an honour to serve my first year as Chair for Hutton All Saints' PTA. We have had a brilliant year with regards to fundraising, and hope to have an equally



successful year ahead raising money to further provide facilities, equipment and experiences that benefit the whole school community.

Heidi Neale

Chair

9th October 2019