Hutton All Saints' School Parent Teacher Association Claughton Way, Hutton, Brentwood, Essex, CM13 1JW Haspta2016@gmail.com www.ptaevents.co.uk/huttonallsaintspta



Minutes of PTA AGM Tuesday 21st October 2025

All were welcomed to the meeting by the Co-Chairs Kat Salmon & Emma McCay

Present

Kat Salmon, Emma McCay, Kate Gotman, Caroline Symonds, Jeanette Manookian, Faye Ashton, Sarah Smith, Laura Griffiths, Rachel Jones and Kawsalya Nambyiah.

Apologies for Absence

Laura Coe, Laura Walker, Lucy Robbertse, Clare Smith, Tania Gingle, Amy Noreiga

Matters Arising from the minutes of the last AGM

There were no matters arising.

Treasurer Report Summary

Caroline confirmed that funds at start of the year stood at £7786, during the school year 2024/25 we raised £15,275 plus £10000 in business charitable donations.

Payments totalling £1248 have been paid to school this covers the Pantomime Coaches 2024, TimesTable Rockstars, Year 6 First Aid.

Which leaves a total balance of £31088

We propose to offer school £26000

(Please see the full treasurer report for further details).

Chair Person's report summary

Emma thanked those for attending this year's AGM and thanked the current PTA committee, parents and staff for their hard work over the last year.

Emma confirmed that both herself and Kat would like to remain in their roles as Co-Chairs and that Kate Gotman would remain as Vice Chair and Caroline Symonds as Treasurer but for both it will be their final year. So we are seeking replacements that could shadow from Easter to learn the roles

(For further details please see the Chair Person's report).

Members nominated and voted in.

Replacement announced for treasurer - Gavin Calthorpe

Idea put forward to share jobs out for the year's events.

Three pear mums (present at meeting) propose taking on Mothers & Father's Day shopping afternoons.

Registered Charity Number: 1061491

Committee Members

- Disco & Pop Up Shop Organisers core team
- Mothers Day & Fathers Day Pop Up Shops Rachel, Laura & Sarah pear mums present
- Christmas Shopping Afternoon core team lead by Emma
- Christmas Cards Lucy Robbertse
- Lottery Coordinator Core Team
- Christmas Fair Raffle Coordinators Apple Class Parents

Class Reps

Apple - still needed temporarily Laura Walker Pear - Rachel Jones Lime - Rachel Mallinson Beach - Rebecca Whiteman & Laura Dowsett Pine - Lucy Robbertse Willow - Rebecca Whitman & Laura Dowsett Sycamore - Kate Gotman

Head Teachers Report

Mrs Manookian thanked the PTA team for all their hard work and thrilled with amount raised and noted that PTA are more than the funds they raise but bring families, children and teachers together.

Budgets for schools are so tight it helps so much the PTA are able to help provide additional resources for things such as Pantomime Coaches, TimesTable Rockstars.

(For further details please see Head Teachers Report)

School's Wish List 2025/26

Mrs Manookian gave an overview of the items that the school would like the PTA to continue to fund over the next academic year.

Mrs Manookian explained the school were looking to update the old Thinking Area into a Thinking and Role Play Area but plans and ideas have changed slightly.

All of the following items were passed and the PTA are able to pay for the following:

- Times Table Rock Stars Subscription for the annual subscription. TTRS is used by children from year two – year six
- Year 6 First Aid Training this is a very useful resource for the year 6 students and has become a tradition.
- Panto Coaches school will ask for a voluntary donation from parents to pay for the coaches to the panto. The PTA will fund the shortfall which is approximately £1500
- Kids inspire £3000
- Class cameras x3 £600
- IT iPad set (17 iPads) £7500
- Thinking area upgrade and Fit Tag cupboard restock £10000

Mrs Manookian also expressed wish that further fundraising go towards:

- Additional iPad sets
- Two additional playground canopies (like the large one already in the playground) approx £9000

Any other business & Questions

reminder that Christmas Fair planning about to start

The meeting was closed with the Co-Chairs, Emma and Kat thanking everyone for attending

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