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ANNUAL GENERAL MEETING WEDNESDAY 10th October 2018 **MINUTES**

All were welcomed to the meeting by the chair person, Sarah-Ann Robbshaw

Present

Sarah-Ann Robbshaw, Karalyn Stevens, Emily Penkett, Amy Baptiste, Jenni Upton, Angela Jones-Gill, Tracey Jenkins, Heidi Neale, Melissa Goodwin, Lynsey Izatt, Katherine Salmon, Emma Baldry, Elizabeth Gray, Caroline Symonds, Annie Bayley, Natasha Edney, Tracey Webb, Kelly Lamb, Richard Hindley, Dan Gowland, Charlie Evans

Apologies for Absence

Katrina Carter, Lorraine Doyle, Stacey Peake, Tracey Wallace, Katie Hopson, Clair Bridgman, Bradley Clark, Patito Dove, Malini Sattani, Helen Clarke

Matter Arising for the minutes of the last AGM

There were no matters arising.

Chair Person's report summary

Sarah-Ann Robbshaw thanked those for attending this year's AGM. Introductions were made around the room for the benefit of new attendees.

Sarah gave an overview of what a PTA is and what the aims are for the years going forward. All parents are automatically members of the PTA and any ideas and involvement are welcomed. Sarah thanked the current PTA committee, parents and staff for their hard work in the last year.

Our main social events for this year were the Christmas Fair, Summer Fete and School Discos. Additional events included the Bingo Night, Easter and Ice Cream Social, and Bag2School collections. The total raised for the year was £13,990.

Sarah highlighted the importance of one of the main purposes of the PTA, which is to raise much needed funds for the school that benefits all the children, and that any support from parents is greatly appreciated.

As this is Sarah's last year as Chairperson she finished her report with personal thanks to thanks to Karalyn Stevens for her continued support as Vice Chair, Angela Jones-Gill in her role as Treasurer and our Caretaker Peter Hall for his extra efforts in supporting all our PTA events.

For further details please see the Chair Person's report.

Treasurers Report summary

Angela Jones-Gill noted that the last year has been the most profitable one for the PTA. Funds held in account at year-end totaled £18,967.58 as a result of a fantastic year of fundraising and social events.

Angela reiterated the success of the year's social events, noting that both the Christmas and summer events had increased profits from last year.

Angela also thanked Jane Siebler for independently examining all the accounts as required by the Charities Commission and Jane has also thanked everyone for their hard work.

Angela suggested a total of £14,000 to be made available to the school to provide items on the wish list attached.

Angela is stepping down as Treasurer this year and has very much enjoyed her role in the PTA team. She will continue to assist Caroline Symonds as she takes over the role. Please see the Treasurer's report for further information.

Please see full report for further details.

Head Teachers Report

In the absence of Mrs Manookian and the Head Teacher's Report, Miss Emily Penkett stressed how important it is for the school to have a PTA and how much it is valued and appreciated. The money raised is vital for the enrichment of our children's education. Schools are seeing their budgets reduced year on year and rely heavily on PTA funds to supplement teaching resources.

Election of Committee Members for the year 2017/18

Position	Name	Nominated By	Seconded By
Chair	Heidi Neale	Annie Bayley	Sarah-Ann Robbshaw
Vice Chair	Elizabeth Gray	Heidi Neale	Karalyn Stevens
Treasurer	Caroline Symonds	Karalyn Stevens	Sarah Ann-Robbshaw
Secretary	Jenni Upton/ Lynsey Izatt	Elizabeth Gray	Tracey Jenkins

There being no other nominations each of the above were duly elected.

Committee Parent Members

School Disco Coordinator – Tracey Webb

Easter and Ice Cream Social events (Mother/Fathers Day) – Tracey Webb and Elizabeth Gray

Christmas Fair Coordinator 2018 & 2019 - Lynsey Izatt

Adventure Island Ticket sales – Katrina Carter

Christmas Cards 2019 – Annie Bayley

Parent Entertainment – Katrina Carter

Committee Teacher and Staff Members

Amy Baptiste
Jeanette Manookian
Emily Penkett
Lorraine Cross
Kellie Smith
Michelle Williams

School's Wish List 2018/2019

Year 6 First Aid Training – £200 (TBC) - Agreed
Panto coaches – £950 - Agreed
Laptops/tablets – Two sets of 16 requested – Agreed on 1 set £6,080
2 New Trolleys with code locks – Agreed on 1 £800
Sensory Room equipment - £300 – Agreed
New Hall Projector - £722.40 – Agreed
Times Tables app - £86.50 - Agreed
Anti-Bullying production - £499 – Agreed + £1 donation per pupil from parents
Espresso - £1,500 – Agreed
Apps for iPads - £230 – Agreed
Air Server - £80 – Agreed

All cheques have been written and handed to Hutton All Saints' Primary school to purchase these items.

Christmas Fair

Apple class have kindly taken on the responsibility of organising the Christmas Fair. They need volunteers for the event itself on Saturday 1st of December (11am-2pm) to help with setting up, running stalls and clearing away. They are meeting on a Monday at the coffee shop in the Hutton Community Centre between 9am and 10.30am. If you think you can help in anyway either before or on the day please come along to the next meeting on 15th October. Additionally, if anyone knows of someone who would like a stall at the Fair to sell their own items, please contact Lynsey Izatt.

Thanks to all those who have offered to have an estate agent board, we still need more so please let Lynsey or someone from Apple class know if you can do this.

Any donations of small items that could be used as lucky dip prizes will be gratefully received.

Any other business & Questions

Richard Hindley has offered to assist in obtaining a grant that is offered by the company he works for. He will be in touch to find out any information that he may need.

Dan Gowland has offered to provide a paragraph describing how the children will benefit from the use of tablets in school, which could be used to apply for funding from major supermarkets.

The names & photos of all of the Class representatives will be published on the PTA website so that people know who their class contact is.

Apple	Lynsey Izatt
Pear	Sheryl Dyson
Lime	Annie Bayley
Cherry	Annie Bayley
Beech	Natasha Kirk
Pine	Melissa Goodwin/Charlie Evans
Willow	Sheryl Dyson
Sycamore	Vicki Morris
Teacher / School	Amy Baptiste
Governor	Dan Gowland

At the next official meeting an independent auditor/examiner will need to be appointed.

Next Meeting

Monday 15th October 9-10:30 and every term time Monday until the Christmas Fair to discuss and help with preparations at Hutton Community Centre Coffee Shop.

Date for the Diary

Our next family event will be the Christmas Fair on Saturday 1st December 11am-2pm

The meeting was closed with the Chair Sarah thanking everyone for attending.